# Promoting Inclusive and Accessible Learning Environments

Angela Sebald - Media Access Specialist, RCPD Nate Evans - Manager, MSU IT | Digital Content & Accessibility

### Agenda

- 1. Digital Accessibility at MSU
- 2. Introduction the the RCPD
- 3. Receiving a VISA, "What should I say?"
- 4. Syllabus Language
- 5. VISA Case Studies
- 6. Accessibility quick tips (Nate)







# 10 Best Online Schools and Resources for Students with Disabilities

A new guide from OnlineSchoolsCenter ranks the top 10 disability-friendly schools and offers guidance to students with disabilities.

9. University of Southern Illinois; and

10. Michigan State University.

### Recent Accomplishments

- 2,176 students and employees with permanent disabilities are registered with the RCPD and supported at MSU (5.8% increase from last year).
- Over the past year, high-level accessibility training was provided to nearly 500 faculty, graduate assistants, and teaching assistants by DCAT, with many units doing their own additional training.
- This year, four times more courses were made more accessible through our partnerships proactively, rather than through accommodation requests, totaling almost 250, through Closed Captioning and document remediation.
- Almost 200 people attended the two-day MSU 2017 Accessible Learning Conference, led by the College of Arts & Letters.

# Libraries HIGH HIGH LIBRARIES WAPLIUST-In-time College LIBRARIES LIB

# Accessibility is our responsibility. MSU is committed to providing accessible digital experiences for everyone.

#### **MSU Web Accessibility Policy**

#### Article II. Scope

This policy applies to all University Web pages<sup>2</sup> used to conduct core university business or academic activities<sup>3</sup>. This policy does not apply to Web pages published by students, employees, or non-university organizations that are hosted by the University but are not used to conduct core University business or academic activities.

#### **EIT Purchasing Process**

Those at Michigan State University involved in purchasing Electronic Information Technology (EIT) for the university should consider the accessibility of such products or services. Units should understand the impact that EIT purchasing and decision-making has on individuals with disabilities in and outside the university.

## webaccess.msu.edu

#### Introduction to the RCPD

- Provide <u>reasonable</u> accommodations to students and employees who are <u>qualified</u> individuals with disabilities
- Ensure individuals with disabilities have access to activities and services offered by MSU
- Provide resources and support to faculty and staff
- Ensure discrimination is not tolerated against an individual based on his/her disability

### Reasonable Accommodation Policy

- -RCPD Specialist will review documentation.
- -If documentation validates a disability, RCPD Specialist will determine which accommodations are reasonable and appropriate.

#### **VISA**

The VISA (Verified Individualized Services and Accommodations)

MSU's official documentation that:

- Verifies the presence of a student's disability
- Describes essential disability-related accommodations and services
- Provides introductory content about the RCPD and disabilities in general

#### Receiving a VISA

- Students are responsible for discussing accommodations needs.
- Students retain responsibility for initiating contact with faculty
- Best Practice Sheet

#### **Case Studies**

Sample VISA



#### Resource Center for Persons with Disabilities (RCPD)

Michigan State University 434 Farm Lane, #120

East Lansing, MI 48824-1033

(517) 884-RCPD (517) 355-1293 (TTY) (517) 432-3191 (fax) http://www.rcpd.msu.edu

#### VERIFIED INDIVIDUALIZED SERVICES AND ACCOMMODATIONS (VISA)

VISA Reference Number: 12345678-123456 Student: Joseph Sparty (A1234\*\*\*\*) VISA Created On: 08/11/2016 VISA Valid Through: 12/21/2016

E-mail: spartyj@msu.edu

RCPD Disability Specialist(s): Angela Sebald (sebaldan@rcpd.msu.edu)

The student named on this VISA form has undergone a needs assessment with the RCPD Disability Specialist(s) named above and was determined to have a disability requiring academic accommodations or services as listed. The services and accommodations were carefully weighed and determined after a thorough review of medical and other relevant documentation. Revisions to this VISA may occur by RCPD Disability Specialists pending additional information, changes in disability status, unique academic settings, or by periodic review. You may contact the Disability Specialist named above with questions or concerns regarding the provision of accommodations and services or visit the RCPD website. Information about disabilities and related services/accommodations should be treated confidentially by university faculty and staff. Faculty must strictly adhere to the services and accommodations listed below with modifications made only after consultation with an RCPD Disability Specialist named on this form.

#### Reading

RFB&D Certified Bookshare Certified E-text Eligible Large Print Eligible

#### Testing (Ideally administered in or near the classroom under faculty supervision)

50% Extended Test Time for in-class and online exams excluding take-home and clinically-based health sciences exams which require advance planning and special consideration.

Scribe Eligible Separate Testing Room Eligible

#### Classroom

Preferential Seating

Student May Audio Record Lectures

Access to electronic versions of overhead presentation materials

Modify/adapt/describe visual aspects of course materials (diagrams/images)

Faculty facilitated notetaking assistance by shared lecture notes or established partnership between students.

Disability may require departure from class without penalty. If use of this accommodation becomes excessive or affects course integrity, please contact the student and specialist.

In rare circumstances, student may need extended time for assignments. Student will contact professor if needed to request an alternate deadline. If use of this accommodation becomes excessive or affects course integrity, please contact the student and specialist.

#### Mobility Aids

Crutch/Cane/Brace ADA Paratransit Eligible Campus Orientation

# Case 1: Student requesting to take exam with extended time

- a. Open classroom
- b. Conference room
- c. Departmental office
- d.RCPD
- e. All of the above

# Case 2: How many classes can students miss?

- a. Our policy states that two classes are allowed to be missed and we must stick with that.
- b. Sure, you can miss as many classes as necessary.
- c. It depends on the nature of my course.

#### QUICK TIPS: Online Content Accessibility



#### **Text and Contrast**

Check that text has a strong contrast against the page background.



#### **Text Styles**

Use more than color to denote differences, emphasis, and content meaning.



#### **Heading Styles**

Use descriptive heading styles to designate content organization.



#### **List Styles**

Use bulleted or numbered list styles to denote list structure.



#### **Alternative Text**

Provide alternative text for images, graphs, and charts.



#### **Multiple Avenues for Multimedia**

Supply multiple avenues for multimedia content (e.g., audio with a transcript or video with captioning).



#### **Added Context**

Use descriptive titles, headers, and link text to provide added context.

Do not rely solely on references to shape, size, or position to describe content.



#### **Tables**

Format and use simple tables with column and row headers.

The "Basic Checklist: Online Content Accessibility" with more details is at webaccess.msu.edu/basiclist.



#### MICHIGAN STATE UNIVERSITY

Web Accessibility — webaccess.msu.edu



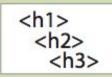
#### **Text and Contrast**

Check that text has a strong contrast against the page background.



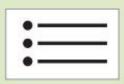
#### **Text Styles**

Use more than color to denote differences, emphasis, and content meaning.



#### **Heading Styles**

Use descriptive heading styles to designate content organization.



#### **List Styles**

Use bulleted or numbered list styles to denote list structure.



#### **Alternative Text**

Provide alternative text for images, graphs, and charts.



#### **Multiple Avenues for Multimedia**

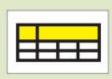
Supply multiple avenues for multimedia content (e.g., audio with a transcript or video with captioning).



#### **Added Context**

Use descriptive titles, headers, and link text to provide added context.

Do not rely solely on references to shape, size, or position to describe content.

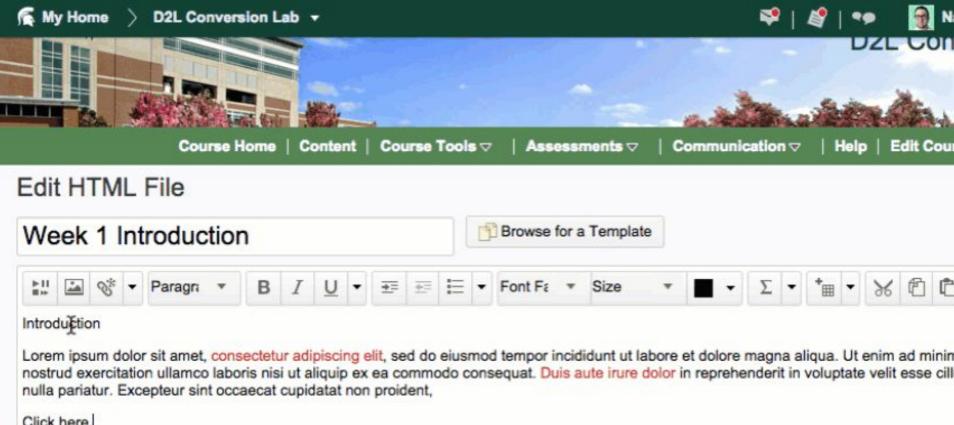


#### **Tables**

Format and use simple tables with column and row headers.

The "Basic Checklist: Online Content Accessibility" with more details is at webaccess.msu.edu/basiclist.





Click here.

# You try.

#### Applications of Organismal and Environmental Biology Phone: (555) 555-5555 Prione: (200) 200-2000 E-mall address: syentist@msu.edu Course Description: The course focuses on the nature of science as a reliable method of The course focuses on the nature of science as a reliable method of acquiring knowledge about the natural world. Students will learn how to apply the natural world and the country of the natural world and the country of the natural world. acquiring knowledge about the natural world. Students will learn how to apply key scientific facts, concepts, laws and theories to distinguish science from key scientific facts, concepts, laws and theories to distinguish science from non-science, bad science, and psedudoscience by analyzing a variety of claims and case studies. Rv employing an innovative interdiscontinuous. non-science, bad science, and psedudoscience by analyzing a variety or annovative, interdisciplinary interdisciplinary interdisciplinary interdisciplinary interdisciplinary interdisciplinary interdisciplinary interdiscip caproach to science education, this course is designed to increase science approach to science education, this course is designed to increase science literacy and critical thinking skills for introductory-level students who are not The rationale for this course is to enhance your scientific literacy by making and ratayant. This will be appeared to the property of the prop The rationale for this course is to enhance your scientific illeracy by making science both interesting and relevant. This will be accomplished by helping science both interesting and relevant. This will be accomplished by helping you understand how science works and how you can apply science in your actions of the science in your can apply science in y you understand now science works and now you can apply science in your daily life, especially when evaluating extraordinary/unusual claims in whit creatures like Rin Foot Course Objectives: The experiences in the course are designed ... 1) to enhance your understanding and appreciation of science as a to enhance your understanding and appreciation of science as and reliable method of comprehending the natural world. to distinguish scientific from non-scientific and pseudoscientific ways of o help you think more critically and to know how to make informed

## "After" Version

# Search: Webaccess & RCPD MSU

# Thank you!