

Philosophy Graduate Program

Responsible Conduct of Research (RCR) Requirements

Per university requirements, all graduate students in Philosophy must complete RCR training prior to degree completion. Please use the form below to track your annual progress. Email or send the print form to the graduate secretary along with evidence of your CITI module completion.

Last Name, First Name: _____ Student Number: _____

Date: _____

Degree Program (check one): PhD _____ MA _____

Year in Program (circle one): 1st 2nd 3rd 4th 5th 6th

Year One Requirements for All Graduate Students

Completion of all four CITI modules:

- _____ Introduction to the Responsible Conduct of Research
- _____ Authorship
- _____ Plagiarism
- _____ Research Misconduct

Once complete, **print/save** verification of module completion and send to graduate program secretary with this form.

Year Two Requirements for PhD Students and for MA Students following Plan A

Completion of three additional CITI modules:

- _____ Collaborative Research
- _____ Conflicts of Interest
- _____ Data Management
- _____ Mentoring
- _____ Peer Review

Once complete, **print/save** verification of module completion and send to graduate program secretary with this form.

Overall Requirements for All Graduate Students

Discussion-based training: Six hours by the end of the degree. Three hours will be completed in the Proseminar in Philosophy during the graduate student's first semester. The remaining three hours should be fulfilled by attending graduate school, college, or program workshops; by class-based discussions of responsible conduct of research; in discussions with guidance committee; and/or in discussions with project directors.

Date discussion-based training completed: _____

Years Three, Four, and Five Requirements for PhD Students

Engage in three hours of refresher training: Three hours of annual refresher training required each year, which can be fulfilled by attending graduate school, college, or program workshops; and/or by class-based discussion of responsible conduct of research

Date year 3 discussion based training completed: _____

Date year 4 discussion based training completed: _____

Date year 5 discussion based training completed: _____