Michigan State University

Student-Athlete Support Services

Learning Assistant Position

\*Note: This position will be fully virtual/online for the entirety of the fall semester\*

Student-Athlete Support Services is hiring Learning Assistants for Fall 2020 and beyond. Pursuit of a graduate degree at Michigan State University is required, along with current enrollment for the semester in which work is desired. Must have at least a 3.0 cumulative GPA. Learning Assistants will be assigned a caseload of students and will work 9-20 hours weekly. Days and evenings are required with most learning assistant appointments taking place between 8:00am-3:00pm Monday through Friday, and 7:30-9:30pm Monday through Thursday. Monday afternoon availability is a plus.

Responsibilities include meeting with student-athletes at least 3-4 times weekly, closely monitoring all academic-related activities, strict and detailed tracking of course information , and facilitating students’ progress in: academic content knowledge, completion of assignments, time management, organization, note taking, communication/self-advocacy, and study skills.

Other duties include attending required orientation and training sessions, regular learning assistant meetings, and communicating regularly with SASS staff. Must have excellent communication and organization skills.

The SASS Learning Assistant Program is an outstanding opportunity to gain valuable, practical experience working 1-on-1 with college students. It is also a unique opportunity to gain experience in support services for student-athletes as well as work collaboratively with graduate students from a variety of programs: Student Affairs, Kinesiology, Higher Adult and Lifelong Education, Counseling, Social Work, Human Development and Family Studies, Communication, Psychology, Sociology, Criminal Justice, and Teacher Education.

Below are some comments from former employees about their experience with our program:

“I gained valuable skills such as patience, enhanced communication skills, and the ability to adapt to different learning styles.”

“This [job] was…like an internship because it allowed me the opportunity to work with students strengthening and supporting their development.”

“It definitely helped with skills I am learning to be an effective [practitioner]. It helped with active listening, keeping professional/appropriate relationships, and effectively building rapport.”

“Because I am interested in [support services for student-athletes], it really gave me a hands-on learning experience. Working with students at all different academic levels provided a well-rounded experience.”

Pay rate = $14 per hour

To apply, please complete the application materials (available on our website): <http://www.sass.msu.edu/mentor/LearningAssistant.html>

Please director all inquiries and questions to:

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