1. The agenda for Sept. 13 was approved.

2. The minutes from the April 5, 2016 meeting were approved.

3. Remarks from Dean
   a. The Prospective Doctoral Student Recruitment Program seed-grant call for proposals was discussed; an e-mail will follow the week of Sept. 19, and the details will be discussed at the Sept. 30 Transforming the PhD workshop.
   b. A call for nominations for new graduate mentoring awards will go out later in the semester. There will be awards for graduate programs, faculty, and doctoral students.
   c. GradPlan will be the official system of record for all doctoral students finishing their degrees starting spring 2017. For fall 2016: any students who have initiated a GradPlan must process their degrees through GradAudit and Degree Audit. The RO will not receive final certs for those students.

4. Information was provided on policy issues that will be considered by the UCGS in 2016-17
   a. Graduate certificates and doctoral degrees
   b. Dual degree guidelines (with external institutions)
   c. Residency requirement clarification
   d. Approval process for non-MSU regular committee members
   e. COI policy for non-MSU committee members

5. The updated process for processing applications with an affirmative answer on questions about 1)suspension, discipline or probation and 2)criminal offense was discussed. The policy will be posted on the Graduate School website. Two main issues were addressed by the updated process: confidentiality of information and timely review.
6. The updates to the RCR template plans and timelines were discussed.

7. Policies concerning enrollment during master’s and doctoral exams were discussed.

8. Rique Campa provided updates on the CIRTL network expansion, as well as the CIRTL MOOC.

9. Melissa McDaniels reported on the summer TA and ITA program numbers and highlighted the alignment of the program with departmental orientations.

10. Melissa McDaniels, Assistant Dean, Graduate School


12. The meeting was adjourned at 12:02.