



Graduate Student Funding for Travel/Events Canceled Due to COVID-19

April 2, 2020

Funds from the Graduate School are available for graduate students whose travel was canceled due to COVID-19. These funds are available to cover non-refundable costs (airline fees, conference registration fees, hotel fees, insurance, etc.). This funding is only for graduate students pursuing a degree program. Student must be registered in the semester that the funding is awarded.

Additionally, International Studies and Programs has funds that they can provide to any graduate student who is traveling internationally to get home. Form must be emailed to nortonju@msu.edu for ISP approval.

DIRECTIONS: Download form. Return completed form with signatures and itemized receipts and/or communication with cancelation/refund information to mrioux@msu.edu. If you are unable to obtain eSignatures, you may attach email approvals. A decision on support will be made within a week after receiving the necessary materials by the Graduate School. Decision letters will be emailed. Notification of award decision will be emailed to Student, Major Professor, Chair and College.

Student Name: _____ Last 4 Digits of PID: _____

Email: _____

Department: _____ College: _____

Citizenship: US International Current Graduate Degree Enrollment: _____

Name of the conference or professional meeting: _____

The title of the research to be presented and the list of authors: _____

Travel Dates: _____ Travel Destination: _____

Trip cancel by: Conference MSU travel restrictions Other: _____

Funding already received for trip from:

Dept/College _____

Grad School Travel Funding _____

Other _____

Other _____

TOTAL _____

Itemized Expenses that are non-refundable:

Conf Reg Fee _____

Airfare/Transportation _____

Hotel/Lodging _____

Int'l Travel Insurance _____

Other _____

TOTAL _____

Box to be completed by ISP

Approval from ISP

Approve Amt: _____

_____ Funds Requested from ISP

_____ Funds Requested from Graduate School (given as a fellowship)

I support this request for fellowship funds to be provided to this student for the amount listed above. Signatures required before submitting to the Graduate School or ISP.

Major Professor:

Print name

Signature

Email Address

Date

Department Chair:

Print name

Signature

Email Address

Date

College:

Print name

Signature

Email Address

Date