Graduate Program Director Orientation

Friday, September 29, 2017
110 Chittenden Hall, The Graduate School

8:30-10:45  For new graduate program directors

• Introduction to the Graduate School

• Panel of current grad program directors: What is a GPD? What are the unique opportunities and challenges of the position?

• Policies and offices you should know
  https://grad.msu.edu/policies-and-procedures

• Scenarios and discussion

10:45  Break

11:00-12:15  For all graduate program directors

• Office of the Ombudsperson, Dr. Robert Caldwell, University Ombudsperson

• International Student Recruiting, Dr. Robert Coffey, Assistant Director of Admissions, Sponsored Student Recruitment Coordinator

• Graduate Student Mental Health: CAPS, ISPP and Graduate School resources, Dr. Scott Becker, Director of Counseling Services

• gradSERU

• GradPlan and GradInfo

• Prospective Doctoral Recruitment and Retention Program (application deadline October 30)

• Graduate student files and data retention

• Graduate School professional development opportunities for students (CIRTL, AGEP, BEST, teaching and writing fellows, workshops)

12:30-1:15  Working lunch

• Meeting the new RCR requirements: resources and models
  Dr. Stephanie Watts, Assistant Dean, Graduate School