

Approved 2-10-2020

Minutes of the Meeting of the  
University Committee on Graduate Studies  
January 13, 2020  
110 Chittenden Hall

Participants: M. Abel (COGS/CSS), L. Bourquin (CANR), N. Costello (LAW), A. Gilad (CHM), D. Hardison (CAL), D. Hershey (CON), T. Hogan (EGR), D. Jones (COGS/LAW), K. Kim (COB), D. Koslowsky (COM), A. Moeser (CVM), M. Morgan (CSS), A. Nair (COB), J. Riebschleger (CSS), E. Roggenkamp (CNS), M. Rubino (CANR), T. Sharkey (CNS), K. Tollefson (CNS), B. Van Dyke (CAL), G. Wittenbaum (CAS), D. Wong (COE), T. Jeitschko (GRAD)

The meeting was called to order at 3:02pm

**AGENDA**

1. Approval of Agenda *Motion to approve, seconded, and carried*
2. Approval of November 11, 2019 Minutes (Attachment) *Motion to approve, seconded, and carried*
3. Remarks from the Chairperson (Wittenbaum)

Chair reported from the Steering Committee that a fall semester break will be piloted for this upcoming FS' 2020. This will be a three-day break in early November for undergraduate students. Graduate students will not be included in the pilot program for the fall, but there is a possibility for inclusion in the future.

Chair also announced that the committee will be fielding many requests for changes during the upcoming meetings as a result of the required changes for the new Student Information System. Because of the anticipated high number of change requests, some processes may be implemented to help mitigate the workload for the committee.

Chair updated committee on the status of the Masters' of Science and Data Science proposal. The two participating units are working on a memo of agreement.

4. Remarks from the Dean of the Graduate School (Jeitschko)

Dean announced that there has been a postponement of the implementation of the new student information system (SIS). The technical implementation is still proceeding and the requested changes to programs should still move forward.

Dean also discussed continued efforts from the Graduate school regarding mentoring. This will be discussed at the Graduate Director summit planned for January 31<sup>st</sup>. There will also be events around campus in regard to mentoring including workshops designed for specific colleges. Units should begin to implement mentoring policies. Additionally, Dean announced that the Graduate School will continue to engage in assessment and program review.

5. Remarks from the COGS Representative (Abel)

There will be a COGS meeting on January 22<sup>nd</sup> and will be focused on the travel policy, including a consideration of the addendum from the Research Policy Subcommittee regarding postdoctoral scholars. The meeting will also consider mentoring guidelines.

6. University Committee on Graduate StudiesSubcommittees

**Academic Curriculum and Program Review Committee (D. Hershey)**

Recommended agenda item #7 to be approved

**Research Policy Subcommittee (T. Hogan)**

Provided an update on travel policy. The addendum to the travel policy proposed by the subcommittee will be discussed at the COGS meeting on January 22<sup>nd</sup>. COGS will have access to the current policy as well as the proposed changes from the subcommittee. The subcommittee will wait to get feedback from COGS as well as other units and the full committee will consider the proposed changes again during the February meeting.

**Graduate Instruction, Employment, Mentoring Subcommittee (T. Sharkey)**

Committee looked at two documents concerning mentoring produced by the Graduate school, Foundational Values for Graduate Student and Faculty Mentoring Relationships and MSU Guidelines for Graduate Student Mentoring and Advising, and met on January 2<sup>nd</sup> to discuss. The committee provided a report on the mentoring documents which recommended that the documents should be endorsed; however, there were issues that they thought the larger committee and the graduate school should consider. The six issues are detailed in the subcommittee report.

The subcommittee recommended that the full committee endorse both documents with the consideration of the six points detailed in their report.

*Motion to endorse, seconded, and carried with one abstention*

7. **\*\*Request for a moratorium on admission to the Master of Arts for Teachers degree in the Department of Mathematics.**

*Motion to approve, seconded, and carried*

8. **\*Request for a moratorium on admission to the Master of Arts degree in Public Relations in the Department of Advertising and Public Relations.**

Motion to consider agenda items #8-10 as a package

*Motion to consider, seconded, and carried*

*Motion to approve, seconded, and carried*

9. **\*Request for a moratorium on admission to the Linked Bachelor of Arts degree in Advertising Creative and Master of Arts degree in Public Relations in the Department of Advertising and Public Relations.**

See action in item #8

10. \*Request for a moratorium on admission to the Linked **Bachelor of Science degree in Advertising Management** and **Master of Arts degree in Public Relations** in the Department of Advertising and Public Relations.

See action in item #8

11. \*Request to change the name and requirements for the **Master of Arts** degree in **French** in the Department of Romance and Classical Studies.

*Motion to approve, seconded, and carried*

12. \*Request to change the name and requirements for the **Doctor of Philosophy** degree in **French** in the Department of Romance and Classical Studies.

*Motion to approve, seconded, and carried*

13. \*Request to change the requirements for the **Graduate Certificate** in **Global Health** in the College of Osteopathic Medicine.

*Motion to approve, seconded, and carried*

14. \*Request to change the requirements for the **Master of Science** degree in **Global Health** in the College of Osteopathic Medicine.

*Motion to approve, seconded, and carried with one opposed and one abstention*

15. \*Request to change the requirements for the **Master of Arts** degree in **Rehabilitation Counseling** in the Department of Counseling, Educational Psychology, and Special Education.

*Motion to approve, seconded, and carried with two abstentions*

16. \*Request to establish a **Graduate Certificate** in **Human Medicine Research** in the College of Human Medicine.

*Motion to approve, seconded, and carried with one abstention*

17. Roundtable: no discussion

18. Adjournment

Meeting adjourned at 5:03

\*\* Being reviewed by the Curriculum and Program Review Subcommittee for a recommendation to the full committee.

\*Action Items