

**APPROVED OCT 12, 2020**

**Present:** C. Ernst (CANR), Y. Figueroa (CAL), A. Gilad (CHM), A. Halvorson (EDU), M. Haq (EGR), D. Hershey (NURS), T. Hult (BUS), T. Jeitschko (GRAD), K. Kim (BUS), R. Kulkarni (CNS), J. Lonsetein (SSC), A. Moeser (CVM), J. Riebschleger (COS), T. Sharkey (CNS), B. Takahashi (CCAS), B. Van Dyke (CAL), L. Weatherspoon (CANR), T. Zhou (MUS)

**Absent:** N. Costello (LAW), D. Koslowsky (COM), D. Wong (EDU)

**Others Present:** B. Laursen, T. Silvestri, K. Tollefson

The University Committee on Graduate Studies held a regular meeting via Zoom on September 14, 2020 at 3:00 p.m. Vice Chairperson Ben Van Dyke called the meeting to order. The agenda was approved as presented by unanimous consent. The draft minutes of the April 13, 2020 meeting were approved as presented by unanimous consent.

The Vice Chairperson nominated Denise Hershey to serve as Chairperson. Hershey was elected by unanimous consent. The Chairperson nominated Secretary for Academic Governance Tyler Silvestri to serve as Secretary. Silvestri was elected by unanimous consent.

Remarks were given by Dean of the Graduate School Thomas Jeitschko, the Chairperson, and Council of Graduate Students President Meagan Abel.

Upon a motion from Abel, UCGS adopted the following operating procedures by unanimous consent:

1. The quorum for the meeting will consist of a simple majority.
2. Substitutes
  - a. will be allowed on an ad hoc basis and vote.
  - b. can be allowed for the whole semester.
  - c. semester substitutes are elected or chosen by their college and can vote.
3. Absentee votes of UCGS members are not accepted (as they are not able to hear the discussion).
4. Proxy votes (one UCGS member giving the other his/her vote) are not accepted.
5. Debate limits can be set by a 2/3 vote (At least two thirds of the votes cast by persons legally qualified to vote, at a regular meeting with a quorum present).

6. Debate limits themselves are not debatable.
7. To close debate immediately: a motion for “the previous question” requires a 2/3 vote.
8. Longer and complicated motions must be handed to the secretary in writing.
9. When offering amendments, UCGS members should indicate exactly where the new wording is to be inserted and offer precise language.
10. Guests: Only invited guests are able to speak on the issue(s) before UCGS.
11. Elections become final when the chair announces the results if the candidate is present and does not decline.
12. These procedures may be amended by UCGS at any meeting.
13. An option for a secret ballot on any action item may be requested by any member of UCGS and conducted after a simple majority vote in favor.

Chairperson Hershey facilitated the assignment of members to subcommittees. Abel nominated Tom Sharkey as nominated as Chairperson of the Curriculum and Program Review Subcommittee. Sharkey was elected by unanimous consent. Abel nominated Kyonghee Kim as Chairperson of the Academic Research and Policy Subcommittee. Kim was elected by unanimous consent.

Abel moved to consider the requested extensions of the moratoriums on admission to the Graduate Certificates in 1) Public Health Informatics, 2) Public Health Administration, 3) International Public Health, 4) Counterfeit Pharmaceuticals, 5) Clinical Research Trials Management, and 6) Applied Parasitology and Public Health (hereinafter “the moratoriums”) as a block. The motion was adopted. The Chairperson introduced the guest speaker, Wayne McCullough, whose subject was the moratoriums. Abel moved to adopt the requested extensions on the moratoriums. The motion was adopted by unanimous consent following debate.

Catherine Ernst moved to approve the requested changes to the requirements for the Master of Science degree in Animal Science in the Department of Animal Science. The motion was adopted by unanimous consent.

The Chairperson introduced the guest speaker, Katie James, whose subject was requested changes to the requirements for the Master of Science degree in Forestry and the Doctor of Philosophy degree in Forestry, both in the Department of Forestry. Sharkey moved to approve the requested changes to the requirements for the Master of Science degree in Forestry in the Department of Forestry. The motion was adopted by unanimous consent following debate. Sharkey moved to approve the requested changes to the requirements for the Doctor of Philosophy degree in

Forestry in the Department of Forestry. The motion was adopted by unanimous consent following debate.

The Chairperson introduced the guest speaker, Rafael Auras, whose subject was requested changes to the requirements for the Doctor of Philosophy degree in Packaging in the School of Packaging. Abel moved to approve the requested changes. The motion was adopted by unanimous consent.

The Chairperson introduced the guest speaker, Peter Savolainen, whose subject was requested changes to the requirements for the Master of Science degree in Civil Engineering and the Master of Science degree in Environmental Engineering, both in the Department of Civil and Environmental Engineering. Abel moved to approve the requested changes to the requirements for the Master of Science degree in Civil Engineering. The motion was adopted by unanimous consent following debate. Sharkey moved to approve the requested changes to the requirements for the Master of Science degree in Environmental Engineering. The motion was adopted by unanimous consent following debate.

The Chairperson introduced the guest speaker, Andre Lee, whose subject was requested changes to the requirements for the Master of Science degree in Materials Science and Engineering in the Department of Chemical Engineering and Material Science. A motion by Tomas Hult to approve the changes was adopted by unanimous consent.

Joanne Riebschleger moved to approve the requested changes to the requirements for the Doctor of Philosophy degree in Social Work. The motion was adopted by unanimous consent.

The Chairperson introduced the guest speaker, Amanda Woodward, whose subject was requested changes to the requirements for the Master of Social Work degree with majors in 1) Clinical Social Work, 2) Clinical Social Work-Advanced Standing, 3) Organizational and Community Leadership, and 4) Organization and Community Leadership-Advanced Standing in the School of Social Work. A motion by Hult to approve the changes was adopted by unanimous consent.

The Chairperson introduced the guest speaker, Wayne McCullough, whose subject was requested changes to the requirements for the Master of Public Health degree in Public Health in the College of Human Medicine. Lorraine Weatherspoon moved to approve the requested changes. The motion was adopted by unanimous consent.

The Vice Chairperson moved to approve the requested establishment of a Graduate Certificate in Foreign Language Teaching in the College of Arts and

# University Committee on Graduate Studies

Minutes

September 14, 2020



Letters. Upon a motion by Abel to postpone the issue to the next UCGS meeting, the matter was postponed by unanimous consent.

UCGS postponed the consideration of the requested changes to the requirements for the Doctor of Philosophy degree in Epidemiology in the Department of Epidemiology and Biostatistics by unanimous consent.

The meeting adjourned at 4:35 p.m.

*TA Silvestri*

Tyler Silvestri  
Secretary for Academic Governance

**Approved:**

DRAFT