

Minutes of the Meeting of the University Committee on Graduate Studies  
September 12, 2016, Chittenden Hall, 1<sup>st</sup> Floor Conference Room

Participants: Mindy Morgan (SS), Christian Lotz (CAL), Kathleen Poindexter (NUR), Andres Contreras (CVM), Tom Hammond (CSS), Ralph Putnam (ED), Anand Nair (BUS), Kirsten Tollefson (NS), David Wong (ED), Debra Hardison (CAL), Ian Clemente (COGS), Gwen Wittenbaum (CAS), Dee Jordan (COGS), Uchechi Okeke (COGS), Sophan Chhin (CANR), James Bence (CANR), John McCracken (CNS), Jonathan Reed (MUS), Jeremy Francis (LAW), Chris Hogan (BUS)

Guests: John Gerlach, Rachel Morris, Cheri Declercq, Glenn Hodges

The meeting was called to order at 3:00 p.m.

1. Approval of Agenda as distributed: Motion to approve, seconded, and carried.
2. Approval of May 2, 2016 Minutes: Motion to approve, seconded, and carried.
3. Remarks from the Chairperson (Hogan): Welcome to UCGS for this academic year. Chair introduced sub-committee chairs and invited members to introduce themselves. Chair asked that members should sign up for subcommittees (sign-up sheet circulated). Chair reminded members to add meetings to calendars and to find a designee to attend if the member cannot attend. Chair conducted a straw poll asking whether the committee should send calendar reminders. Members were generally in favor. Chair reminded members to access materials on D2L in advance of meeting. UCGS will participate in the review of the Research Integrity Officer during this academic year.
4. Remarks from the Dean of the Graduate School (Stoddart): Dean reminded members of the role of UCGS and its function in Academic Governance and circulated Modes of Participation document.
5. Remarks from the COGS Representative (Jordan): COGS is looking forward to a year of advocacy and service on this committee.
6. UCGS "Operating Procedures" document (Hogan & Stoddart): Motion to approve, seconded, and carried.
7. Subcommittee Chairs/Officers Ballot: Motion to approve, seconded, and carried.
8. University Committee on Graduate Studies Subcommittees Reports
  - Curriculum and Program Review Committee: No report
  - Academic Research Policy Subcommittee: No report
  - Graduate Instruction, Employment, Mentoring Subcommittee: No report
9. Discussion of search procedures and committee for the Graduate Dean Search: Associate Dean Curry seeks input on search procedures and input on the composition of the search committee.
10. Request to change the requirements for the **Master of Science** degree in **Biomedical Laboratory Operations** in the Biomedical Laboratory Diagnostic Program: Motion to approve, seconded, and carried.

11. Request to change the requirements for the **Master of Arts** degree in **Biomedical Laboratory Operations** in the Biomedical Laboratory Diagnostic Program: Motion to approve, seconded, and carried.
12. Request to change the requirements for the **Master of Science** degree in **Clinical Laboratory Sciences** in the Biomedical Laboratory Diagnostic Program: Motion to approve, seconded, and carried.
13. Request for a Moratorium on Admission for the **Master of Business Administration** degree (Corporate M.B.A.): Motion to approve, seconded, and carried.
14. Request to delete the curriculum and degree requirements for the **Master of Business Administration (Executive M.B.A.)** degree in the Eli Broad College of Business: Motion to approve, seconded, and carried.
15. Request to change the requirements for the **Graduate Certificate in Human Resources Management and Development** in the department of Management: Committee requests the department modify the language in the requirements with regard to work experience to match the language found above in the requirements. Motion to approve, seconded, and carried.
16. Request to change the requirements for the **Graduate Certificate in Leadership and Managing Teams** in the department of Management: Committee requests the department modify the language in the requirements with regard to work experience to match the language found above in the requirements. Motion to approve, seconded, and carried.
17. Request to change the requirements for the **Master of Science** degree in **Management, Strategy, and Leadership** in the Department of Management: Motion to approve, seconded, and carried.
18. Request to change the requirements for the **Graduate Certificate in Strategic Management** in the department of Management: Committee requests the department modify the language in the requirements with regard to work experience to match the language found above in the requirements. Motion to approve, seconded, and carried.
19. Roundtable: No discussion.

The meeting adjourned at: 4:15 p.m.

Respectfully Submitted,

Jeremy Francis, Ph.D.  
Secretary, UCGS