

Minutes of the Meeting of the University Committee on
Graduate Studies
Sept. 11, 2017, Chittenden Hall, 1st Floor
Conference Room

Participants: A. Contreras (CVM), A. Yadav (CEPSE), G. Roloff (CANR), D. Hardison (CAL), K. Dontje (NUR), P. Horner (CSS), D. Wong (EDU), A. Fuente (COGS), A. Nair (BUS), M. Tai (COM), A. Paganini (CHM), J. Nelson (CAL), M. Callahan (MUS), T. Sharkey (CNS), K. Tollefson (CNS), G. Wittenbaum (COM), S. Baek (ENG), M. Morgan (CSS), J. Francis (COL), C. Hogan (BUS), J. Stoddard (GRAD)

The meeting was called to order at 3:00pm

1. Approval of Agenda as distributed: *Motion to approve, seconded, and carried*
2. Approval of April 10, 2017 Minutes: *Motion to approve, seconded, and carried*
3. Remarks from the Chairperson (Hogan): Welcome to UCGS for 2017-2018. Chair briefly discussed operating procedures. Chair introduced officers (C. Hogan, J. Francis, and M. Morgan) and Sub-committee chairs (A. Contreras, K. Tollefson, and G. Wittenbaum). Chair discussed the expectations for serving on subcommittees, provided brief descriptions, and asked committee members to sign up. Chair discussed UCGS Procedures including the purpose and role of the agenda committee. Chair introduced Dean Stoddard and thanked her for her service as interim dean for the past two years.
4. Remarks from the Dean of the Graduate School (Stoddard): Dean welcomed members to the committee and provided an overview of its function within Academic Governance. Dean circulated document concerning Modes of Participation and discussed. Dean announced comprehensive survey of graduate students at MSU. Survey is GradSERU and will begin Oct. 9th. Dean encouraged participation and expectation for high response rates. Dean announced that Dr. Thomas Jeitschko (CSS/ECON) will be new Dean of the Graduate School and will be in attendance at the next meeting.
5. Remarks from the COGS Representative (Fuente): Eager to serve on the committee and bring concerns of graduate and professional students to the committee.
6. *UCGS "Operating procedures" (Hogan & Stoddard): *Motion to approve, seconded, and carried with the following amendment: Substitutes to the committee are allowed and are able to vote when approved in advance.*

Members were told to notify the Graduate School in advance with the name of the substitute and that the Dean would approve. Advance notification is necessary so that the substitute can have access to materials and have time to review.

7. *Sub-committee Chairs/Officers Ballot (Vote): *Motion to approve, seconded, and carried.*
8. University Committee on Graduate Studies Subcommittees

Curriculum and Program Review Committee: no report
Academic Research Policy Subcommittee: no report

Graduate Instruction, Employment, Mentoring Subcommittee: no report

9. *Request to change the requirements for the **Master of Science in Nursing** degree in **Nursing**: *Motion to approve, seconded, and carried* (as amended below):

Revised Admissions Language

#9. If the applicant's native language is not English, the applicant must complete the Test of English as a Foreign Language (TOEFL) with a minimum average score of 550, no subscore below 52 on the paper-based test (PBT). If the applicant completes the Internet-based test (iBT), no subscore below 19 for reading, listening, and speaking; no writing subscore below 22 and a minimum average score of 80. Applicants should have all test scores sent from the testing agency directly to Michigan State University Office of Admissions.

Delete #10

10. *Request to change the requirements for the **Doctor of Nursing Practice** degree in **Nursing Practice**: *motion to approve, seconded, and carried* (as amended below):

Revised Admissions Language

#9. If the applicant's native language is not English, the applicant must complete the Test of English as a Foreign Language (TOEFL) with a minimum average score of 550, no subscore below 52 on the paper-based test (PBT). If the applicant completes the Internet-based test (iBT), no subscore below 19 for reading, listening, and speaking; no writing subscore below 22 and a minimum average score of 80. Applicants should have all test scores sent from the testing agency directly to Michigan State University Office of Admissions.

Delete #10

11. *Request to change the requirements for the **Master of Arts** degree in **Critical Studies in Literacy and Pedagogy** in the Department of Writing, Rhetoric and American Cultures: *motion to approve, seconded, and carried*.

12. *Request to change the requirements for the **Doctor of Philosophy** degree in **Rhetoric and Writing** in the Department of Writing, Rhetoric and American Cultures: *motion to approve, seconded, and carried*.

13. *Request for a Moratorium on Admission to the Graduate specialization in Environmental Science and Policy: *motion to approve, seconded, and carried*.

14. *Request to delete the curriculum and degree requirements for the **Master of Arts** degree in **Health Professions Education** in the College of Education: *motion to approve, seconded, and carried*.

15. * Request to establish a **Graduate Certificate in Children's and Young Adult Literature** in the Department of Teacher Education: *motion to approve, seconded, and carried*.

16. *Request to establish a **Graduate Certificate in Elementary STEM Education** in the Department of Teacher Education: *motion to approve, seconded, and carried*.

17. *Request to establish a **Doctor of Musical Arts in Collaborative Piano** in the College of Music: *motion to approve, seconded, and carried.*

18. *Request to establish a **Master of Science** degree in **Healthcare Management** in the Eli Broad College of Business: *motion to approve, seconded, and carried.*

19. *Request to establish a **Master of Science** degree in **Management Studies** in the Eli Broad College of Business: *motion to approve, seconded, and carried.*

20. Roundtable: Discussion of guidelines for evaluating curricular proposals. Committee will bring own experience and expertise. Questions should be brought to the meeting, but can also be forwarded to the Graduate school beforehand to pass on to program representatives to address.

21. Adjournment: 5:05pm

Respectfully submitted,

Mindy J. Morgan, Ph.D.
Secretary, UCGS