

APPROVED November 5, 2018

Minutes of the Meeting of the University Committee on
Graduate Studies
October 15, 2018 Chittenden Hall, 1st Floor
Conference Room

Participants: B. Burke (COGS), L. Goeringer (MUS), A. Contreras (CVM), D. Hardison (CAL), D. Hershey (NUR), D. Kaminski (COGS), C. Hogan (BUS), T. Hogan (EGR), P. Horner (CSS), D. Landis (CANR), B. Mitchell (COGS), M. Morgan (CSS), A. Nair (BUS), G. Roloff (CANR), A. Paganini (CHM), T. Sharkey (CNS), M. Tai (COM), J. Tait (COGS), K. Tollefson (CNS), G. Wittenbaum (COM), D. Wong (COE), A. Yadav (COE), T. Jeitschko (GRAD)

The meeting was called to order at 3:01pm

AGENDA

1. Approval of the Agenda: *Motion to approve, seconded, and carried*
2. Approval of September 10, 2018 Minutes (Attachment):
Proposed amendment to minutes to change Academic Research Policy subcommittee chair from K. Tollefson to C. Hogan.
Motion to approve, seconded, and carried as amended
3. Remarks from the Chairperson (Wittenbaum):
Chair offered thanks for committee members who signed up for subcommittees and clarified who is able to sign up for different subcommittees. Chair brought attention to the changes on committee's D2L site to make it easier to review proposals and solicited further recommendations for revisions. Chair reminded committee of UCGS representation on the University Steering Committee and Faculty Senate and encouraged members to bring any issues that should be considered by these bodies to the chair.
4. Remarks from the Dean of the Graduate School (Jeitschko):
Graduate Associate Deans will be forming subcommittees to discuss issues related to graduate education including mentoring and best practices concerning graduate committees.
5. Remarks from the COGS Representative (Burke):
No report.
6. Annual Report from Research Integrity Officer – Jim Pivarnik:

Presented report from the Research Integrity Officer (RIO) to the committee. Provided overview of the office and a summary of the cases so far this year. Discussed continuing need for departments and units to support Responsible Conduct of Research (RCR) programs. Encouraged members to ask RIO for advice regarding research integrity before it rises to an issue of a complaint. Asked for assistance in highlighting and promoting the reporting hotline for graduate students.

*Action Items

7. University Committee on Graduate Studies Subcommittees

Curriculum and Program Review Committee (A. Paganini)

Subcommittee reviewed agenda items #8-11 and recommended that the full committee accept. Each item was discussed briefly.

Academic Research Policy Subcommittee (C. Hogan)

No report. First meeting is next week.

Graduate Instruction, Employment, Mentoring Subcommittee (A. Contreras)

No report.

8. **Request for a Moratorium on Admission to the **Doctor of Philosophy** Degree in **Geological Sciences**. *Motion to approve, seconded, and carried*

9. **Request to change the requirements for the **Master of Arts** degree in **Education** in the College of Education. *Motion to approve, seconded, and carried*

10. **Request to change the requirements for the **Master of Science** degree in **Kinesiology** in the Department of Kinesiology.

Motion to approve, seconded, and carried with following amendment:

Recommended change on page 3: Change the number of programs from 2 of 9 to 2 of 8

11. **Request to change the requirements for the **Doctor of Philosophy** degree in **Nursing**.

Motion to approve, seconded, and carried

Noted that the course numbers did not correspond throughout request. Catalog Copy is correct and so committee voted to approve without amendment.

12. *Request to change the requirements for the **Master of Science** degree in **Accounting** in the Department of Accounting and Information systems.

Motion to approve, seconded, and carried

13. *Request to establish a **Graduate Certificate** in **Accounting Analytics** in the Department of Accounting and Information Systems.

Motion to approve, seconded, and carried

14. *Request to change the requirements for the **Doctor of Philosophy** degree in **Political Science** in the Department of Political Science. *(Tabled from Sept. 10)*

Motion to approve, seconded, and carried with the following amendment

Under point #2 catalog copy, text should read: "Pass comprehensive exam in the major field and for the minor field, pass exam, complete paper or coursework requirement as determined by the Graduate Studies Committee and the student's Guidance Committee."

This resolves the discrepancy observed on page 3 in the requesting documents. Departmental representative confirmed that the amendment was accurate.

15. *Request to change the requirements for the **Doctor of Philosophy** degree in **School Psychology** in the Department of Counseling, Educational Psychology and Special Education. *(Tabled from Sept. 10)*

Committee asked for the department to clarify relationship between course credit hours and internship hours. The proposal was tabled to next meeting and department encouraged to make revisions to language.

Motion to table approved, seconded, and carried

16. *Request to establish a **Graduate Certificate** in **Film Studies** in the Department of English. *(Tabled from Sept. 10)*

Motion to approve, seconded, and carried

17. *Request to establish a **Master of Arts** degree in **Agriculture, Food and Natural Resources Education** in the Department of Community Sustainability. *(Tabled from Sept. 10)*

Motion to approve, seconded, and carried

18. *Request to establish a **Graduate Certificate** in **Food Safety** in the Department of Large Animal Clinical Sciences.

Motion to approve, seconded, and carried with the following amendment.

Delete the apostrophe in the word "student's" in Academic Programs Catalog text, pg. 2 #1.b. Should be "The certificate is not open to students pursuing the Master of Science degree in Food Safety."

19. Proposal for joint Department of Orthopedics (Amalfitano)

Presentation on proposal for joint Department of Orthopedics between College of Osteopathic Medicine (COM) and the College of Human Medicine (CHM). Presentation slides and executive summary were made available to the committee. Proposal will be presented to the Provost in October. Further questions should be directed to Dr. Tony Avellino or Dean Amalfitano.

20. Roundtable

Discussion regarding how programs discuss the linkages between credit hours and cost savings. Suggestion that there needs to be a more transparent discussion of who is actually the

beneficiary of these cost savings. Discussion regarding role of the committee in evaluating content of curricular changes.

21. Adjournment

Meeting adjourned: 4:59pm

** Being reviewed by the Curriculum and Program Review Subcommittee for a recommendation to the full committee.