

APPROVED JANUARY 14, 2019

Minutes of the Meeting of the University Committee on
Graduate Studies
November 5, 2018 Chittenden Hall, 1st Floor
Conference Room

Participants: B. Burke (COGS), M. Callahan (MUS), A. Contreras (CVM), N. Costello (LAW), D. Hardison (CAL), D. Hershey (CON), D. Kaminski (COGS/CANR), T. Hogan (EGR), D. Landis (CANR), B. Mitchell (BUS/COGS), M. Morgan (CSS), A. Nair (BUS), E. Outsley (BUS), A. Paganini (CHM), T. Sharkey (CNS), M. Tai (COM), J. Tait (COGS), K. Tollefson (CNS), G. Wittenbaum (CAS), D. Wong (COE), A. Yadav (COE)

The meeting was called to order at 3:00pm

AGENDA

1. Approval of the Agenda (Attachment)

Motion to approve, seconded, and carried

2. Approval of October 15, 2018 Minutes (Attachment)

Motion to approve, seconded, and carried

3. Remarks from the Chairperson (Wittenbaum)

Chair noted that this is the last meeting for the year. The committee will reconvene in January, 2019. Chair has proposed a more informal meeting in December. Tentative date is set for Thursday December 6th. This gathering will be an opportunity for the committee to get together to discuss issues in a more informal setting. An email will be sent with further information.

4. Remarks from the Dean of the Graduate School (Jeitschko)

No report

5. Remarks from the COGS Representative (Burke)

B. Burke reported. COGS is engaged with the medical school regarding the merger of the Department of Orthopedics between COM and CHM. Dr. Avenatti will present at an upcoming COGS meeting. COGS is engaged with RHA and ASMSU in discussions regarding uses of the union building in light of recent decisions such as the closing of the Post Office.

6. University Committee on Graduate Studies Subcommittees

Curriculum and Program Review Committee

A. Paganini reported. The committee considered agenda items 7-8. Changes were summarized. Committee recommended that these items be approved as a package by the full committee.

*Action Items

Motion to approve, seconded, and carried

Academic Research Policy Subcommittee

T. Sharkey reported. The committee met and considered three items: 1) the two year review of the Research Integrity Officer (RIO); 2) timing of the RIO review as well as if the committee is the appropriate body for conducting the review; 3) whether outside members on dissertation committees should be subject to Conflict of Interest (COI) disclosures required of MSU faculty.

The committee has commenced the RIO review; however, they are considering whether the review should be on a five year cycle instead of two year cycle. They think that a longer period would lead to a more substantive review.

In regard to the COI issue, the committee referenced a recent email from Graduate School Dean who suggested that it should be part of a larger discussion. Committee will table discussion for time being.

Graduate Instruction, Employment, Mentoring Subcommittee

No report. Committee is currently waiting for guidelines on mentoring from the Graduate School to discuss.

7. ** Request to change the requirements for the **Master of Public Health** degree in **Public Health** in the College of Human Medicine

Motion to approve, seconded, and carried

8. **Request to change the requirements for the **Graduate Certificate in Medical Neuroscience** in the Program in Neuroscience, College of Natural Science.

Motion to approve, seconded, and carried

9. *Request to change the requirements for the **Graduate Certificate in Neuroscience and the Law** in the Program in Neuroscience, College of Natural Science.

Motion to approve, seconded, and carried with following amendment

#3 should state "At least 5 credits from the following courses"

10. *Request to change the name and requirements for the **Doctor of Philosophy** degree in **Environmental Geosciences** in the Department of Earth and Environmental Sciences.

Motion to approve, seconded, and carried

11. *Request to change the requirements for the **Doctor of Philosophy** degree in **School Psychology** in the Department of Counseling, Educational Psychology and Special Education.
(Tabled from Oct. 15)

Motion to approve request as revised since October 15, seconded, and carried

12. Guidelines to evaluate program requests by UCGS (A. Paganini)

Reported on recent meeting with Joy Speas regarding the duties and expectation of UCGS. Committee reviewed the notes of the meeting (available on UCGS D2L site) and discussed various levels of review UCGS provides. The committee appreciated the overview and notes, and suggested that there be a working document that can updated and shared with members of the committee.

13. Roundtable: No new items to discuss.

14. Adjournment

Meeting adjourned: 3:55pm

** Being reviewed by the Curriculum and Program Review Subcommittee for a recommendation to the full committee.